

GUIDELINES FOR AUTHORS

REMEVAL is a quarterly publication of the National Academy of Evaluators of Mexico (ACEVAL) in digital format. It considers for possible publication works originally written in Spanish or English on aspects related to processes, methods, case studies, experiences, and reflections on Planning, Public Policy Evaluation, Plans, Programs, Projects, Initiatives, and Interventions of various kinds and sectors that have not been published or are not subject to publication elsewhere. The journal accepts contributions from authors regardless of nationality. All contributions, except those invited by the Editorial Board, are subject to blind peer review.

RECEIPT OF ORIGINALS

Contributions must be submitted in Microsoft Word format, letter size (21.5 x 28 cm), single-spaced, and preferably using Arial 12 font, or similar. Margins on all four sides must be 2.5 cm. Each paragraph must begin with a four-space indent. Hyphens must be used in the right margin to separate words, not fill empty spaces. All pages must be numbered in the upper right corner and must end with complete words; additionally, the lines on each page must also be numbered in the left margin. The file must not exceed 2 MB. If this is the case, we suggest removing large images from the file and attaching them as supplementary files in JPG format. The file must be submitted through REMEVAL's Open Journal System platform, without the authors' names appearing anywhere in the document. The maximum number of authors allowed for contributions is six. When registering at <https://remeval.org/index.php/remeval1/login>, the system will request the author's information upon submission. This process is subject to double-blind peer review. For submissions, please review the instructions: Registration in Open Journal Systems (OJS) REMEVAL.

Types of contributions

Article: Result of a complete and original research process. The text must have a minimum of 6000 and a maximum of 8500 words, including tables, figures and bibliography. As an exception, longer writings will be accepted.

Essay: Critical, analytical and documented contribution of the current state of knowledge on a topic. It must contain novel, unpublished contributions and clearly differentiated personal interpretations. REMEVAL does not accept works without bibliographical references. The maximum length will be 8500 words.

Bibliographic review: These will be requested by the Editorial Committee of the journal and will have a maximum length of 2,500 words.

Articles and essays must include, without exception, a summary (and an abstract that transcribes it), an introduction, as well as a chapter that includes the description of the study and the methodology used (its title will depend on the subject discussed), and another chapter with conclusions. The summary and abstract must include a maximum of five keywords that do not appear in the title of the contribution.

SUGGESTED STRUCTURE OF CONTRIBUTIONS

SCIENTIFIC ARTICLE:

Title. It should be brief (no more than 18 words), concise, and reflect the content of the contribution. Write it centered, in capital letters, and without a period. It should not contain footnotes, asterisks, or indexes. Every contribution must contain the title in both Spanish and English.

Authors. The names of the authors and their institutions should not appear anywhere in the article, since peer review is blind. This information is recorded on the platform at the time of submission. The main author will invariably appear first in the credits.

Abstract. In a single paragraph, and with a maximum of 250 words, the justification and importance, the methodology and the most relevant conclusions must be indicated. The information must be consistent with that presented in the other sections.

Keywords. Below the Abstract, you must include a maximum of five keywords or Keywords, respectively, in simple or compound form. These must appear in alphabetical order, identifying the main topics discussed and must not appear in the title.

Introduction. Clearly indicate the importance and justification of the study and the theoretical and/or empirical background that supports the objectives set. Use recent bibliography, preferably from sources subject to peer review.

Theoretical framework. This section will focus on the development of the theoretical perspective: to build the theoretical framework, bibliographic sources must be consulted or reviewed, citing pertinent and recent literature. This will lead to building the theoretical framework and it must respond to a current current of thought in which both the methodology and the discussion of results will be framed. This means that you must discern which current of thought the research work will be analyzed on.

Methodological section. This section should describe the approach (quantitative, qualitative or mixed) used, the method or methods used, the

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techniques used in the research, as well as the description of the tools for data collection (questionnaires, interview scripts, observation scripts, etc.). In addition, it should mention (in the case of studies under a quantitative approach) the formula for calculating the study population, whether parametric or non-parametric, and include a description of the type of statistical analysis used in describing the results. In this section, the characteristics of the study space should be described, such as location (map), population, marginalization, poverty, socioeconomic data, etc. For studies under a qualitative approach, the method used should be indicated (phenomenological, Grounded Theory, ethnographic, etc.).

Results. This section presents the findings or results of your research, which should be presented in the form of clear and understandable arguments, without the constant repetition of the data recorded in tables and figures. The results should correspond with the facts derived from the application of the methodology, arranged in a logical and coherent manner, with tables and figures (maps, photographs and/or graphs).

Discussion. The discussion of the results should be presented in a clear and understandable manner, which is focused on capturing and debating the findings against the updated bibliography related to the research. This should be extensive.

Conclusions. Briefly and precisely indicate the specific contributions to knowledge supported by the results of your own work. Specific contributions to knowledge based on the results of the study should be stated categorically and precisely, but without repeating them. Future research derived from your work should also be mentioned, as well as the limitations found in the research.

Literature Cited. Section formed by the list, in alphabetical and chronological order, of all the references cited in the text. References in the text must have complete information according to the APA 7th Edition citation format.

SCIENTIFIC ESSAY:

Title. It should be brief (no more than 18 words), concise, and reflect the content of the contribution. Write it centered, in capital letters, and without a full stop. It should not contain footnotes, asterisks, or indexes. Every contribution must contain the title in both Spanish and English.

Central statement/thesis. It can take several forms, depending on the purpose of the essay: if you are trying to prove a new hypothesis or refute an existing one; if you want to deepen the argument or explanation regarding an existing problem;

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or if you want to propose a new conjecture. This statement is fundamental since it represents the basis for the superstructure of the essay.

Development of the idea/Idea Rehearsed. In this section, the pertinent explanations are developed for the fulfillment or demonstration of the thesis; for this, extensive argumentative paragraphs are used (each one focuses on an idea within the essay), transitional paragraphs (between argumentative paragraphs) that serve as a connection or recapitulation of ideas, linguistic connectors, and concrete examples with the appropriate bibliographical references.

Conclusion: This section defines the deductive essay (if it is used to emphasize the thesis, which has already been previously presented and argued), and the inductive essay (if it is used to, based on the thesis or initial approach, and subsequent argumentation, affirm a new thesis that serves as a culmination of what has been explained). Finally, the general arguments derived from the development of the idea rehearsed are presented.

Literature Cited. Section containing a list, in alphabetical and chronological order, of all the references cited in the text. References in the text must have complete information in accordance with the APA 7th Edition citation format.

REVIEW PROCESS

All manuscripts will be subject to a selection process that will be developed in two phases:

1. A first phase of review by the Editorial Committee to validate that the article corresponds to the editorial line of REMEVAL and that it complies with the basic requirements established in these guidelines.
2. In the second phase, the works will be reviewed by two blind peers, specialists in the topics of the article, selected by the Editorial Committee of REMEVAL.

The result of the blind reviewers' opinion is final and may be:

publishable (with or without suggestions)

not publishable (rejected) or

subject to changes (conditional for publication).

The review procedure can be consulted at the following link: [Link Dictaminar artículos científicos: Fase 2](#)

ASSIGNMENT OF RIGHTS

All authors whose work is submitted must sign: a) a Letter of Authorship and Declaration of Originality, as well as b) a Letter of Assignment of Rights. These forms must be completed and uploaded to the web platform.